



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	<b>BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS</b>
MEETING DATE AND TIME:	<b>Wednesday, September 22, 2010 at 12:00 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES APPROVED	10/27/2010

**MEMBERS PRESENT**

Dr. James Walsh, LPCMH, **President**, Presiding  
Maynard Gregory, LCDP, **Vice President**  
Vera Murrell, Public Member, **Secretary**  
Mary Davis, LCDP  
Robert Doyle, Public Member 12:28 p.m. – 1:22 p.m.  
William Gale, LPCMH  
Tracy Hansen, LMFT

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Patricia Davis-Oliva, Deputy Attorney General  
Danny Stevenson, Deputy Attorney General  
Shauna Slaughter, Administrative Specialist II  
Jessica Williams, Administrative Specialist II

**MEMBERS ABSENT**

Dean Aman, LPCMH  
Daniel Cherneski, LMFT  
Dr. William Northey, LMFT  
Lisa Ritchie, LCDP  
Clayton Yocum, Sr., Public Member

**CALL TO ORDER**

Dr. Walsh called the meeting to order at 12:18 p.m.

**REVIEW OF MINUTES**

**MHCDP Meeting Minutes – August 25, 2010**

The Board reviewed the August 25, 2010 meeting minutes for approval. Ms. Murrell made a motion, seconded by Mr. Gale, to approve the minutes as presented. Motion unanimously carried.

**UNFINISHED BUSINESS**

**Continued Discussion Regarding Retiring Counselors – Patty Davis-Oliva, DAG**

Ms. Davis-Oliva presented the Board with the AMHCA Code of Ethics. The Code of Ethics discusses how the practitioner should establish a plan for files in the event of retiring, transferring to another state, or death. Ms. Hansen made a motion, seconded by Mr. Gale that the Board adopts that specific portion of the AMHCA Code of Ethics. Motion unanimously carried.

#### Review Rules and Regulations Draft-Patty Davis-Oliva, DAG

The Board reviewed the Rules and Regulations draft from Ms. Davis-Oliva. Ms. Hansen made a motion, seconded by Mr. Gale to approve the Rules and Regulations draft. Motion unanimously carried.

#### Discussion Regarding LCDP Statute Pertaining to Practice Experience

Ms. Davis stated that she researched the information regarding practice experience for LCDP. She stated that the applicant has 6 years to obtain their experience, according to the DE Certification Board.

#### Sign Order from August 25, 2010 Proposal to Deny Hearing for Benjamin Griffith

The Board members affixed their signatures to the Order on the Propose to Deny Hearing for Benjamin Griffith.

### **NEW BUSINESS**

#### Review of Applications for LPCMH Licensure by Certification – Tracy Fitzpatrick

The Board reviewed Tracy Fitzpatrick's application for LPCMH licensure by certification. Mr. Gale made a motion, seconded by Ms. Hansen, to **approve** the application. Motion unanimously carried.

#### Review of Applications for LPCMH Licensure by Certification – Catherine Bristow

The Board reviewed Catherine Bristow's application for LPCMH licensure by certification. Mr. Gale made a motion, seconded by Ms. Hansen, to **approve** the application. Motion unanimously carried.

#### Review of Applications for LPCMH Licensure by Certification – Heather Catalino

The Board reviewed Heather Catalino's application for LPCMH licensure by certification. Mr. Gale made a motion, seconded by Ms. Hansen, to **approve** the application. Motion unanimously carried.

#### Review of Applications for LPCMH Licensure by Reciprocity – Brooke Thomas-Fekken

The Board reviewed Brooke Thomas-Fekken's application for LPCMH licensure by reciprocity. Dr. Walsh made a motion, seconded by Mr. Gale, to **table** the application. Motion unanimously carried.

#### Review of Applications for LPCMH Licensure by Reciprocity – Lynn Rosenthal

The Board reviewed Lynn Rosenthal's application for LPCMH licensure by reciprocity. Mr. Gale made a motion, seconded by Ms. Davis, to **approve** the application. Motion unanimously carried.

#### Review of Applications for LPCMH Licensure by Certification – Domenica Personti

The Board reviewed Domenica Personti's application for LPCMH licensure by certification. Mr. Gregory made a motion, seconded by Ms. Hansen, to **propose to deny** the application based on the applicant's criminal history. Motion unanimously carried.

Review Request for Approval of Continuing Education Activities from Delaware Hospice

Ms. Hansen made a motion, seconded by Mr. Doyle, to approve the following CE activities for Delaware Hospice as noted below:

Expressions of Grief; exploring grief styles by: Culture, Faith, Gender (7.5 hours)

Discussion Regarding the Post Renewal Licensure Audit

Ms. Slaughter informed the Board that the Post Renewal Audit was approaching and that the Board needed to decide what percentage of the licensees would be selected for audit. The Board decided that 15% of all licensees will be audited and that the audit will begin 60 days after the license expiration date, in the event of late renewals.

Review New Supervision form for Peter Iotov, LAMFT

Dr. Walsh made a motion, seconded by Ms. Hansen to **approve** Peter Iotov's supervision form. Motion unanimously carried.

Review Request for Inactive Status for Margaret Hurley, LPCMH

Mr. Gale made a motion, seconded by Dr. Walsh to accept Ms. Hurley's request for inactive status. Motion unanimously carried.

Review Request for Extension of Time to Obtain CE for Kathleen Warner-Brown, LPCMH

The Board reviewed Ms. Warner-Brown's request for an extension of time to obtain her CE. Mr. Gregory made a motion, seconded by Ms. Hansen to **deny** the request. Motion carried with Mr. Doyle opposing.

**Correspondence**

Review E-mail from Applicant Regarding Face to Face Supervision

Ms. Williams presented an e-mail to the Board regarding face to face supervision. The applicant was inquiring if they could use a webcam as face to face supervision. According to 24 DE 3031 (1), webcam supervision is not considered face to face supervision. Ms. Williams will respond via e-mail to the applicant.

**Other Business (for discussion only)**

There was no other business before the Board.

**Public Comment**

There was no public comment.

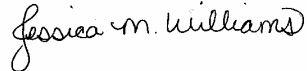
**Next Meeting Date**

The Board's next meeting is scheduled for October 27, 2010, at 12:00 p.m., in Conference Room A of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

**Adjournment**

Mr. Doyle made a motion, seconded by Mr. Gregory, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:22 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica Williams  
Administrative Specialist II